



# PLAYING CONDITIONS (Page 1-14) BY LAWS/GOVERNING RULES

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## **1.) FIXTURES & MATCH DETAILS:**

All Matches are played under the ICC rules governing the game of cricket. Unless otherwise mentioned in these by laws, also referred to as playing rules/governing rules or playing conditions.

All clubs/teams/players while playing under the Associations (BCL) umbrella agree to adhere to the rules/regulations mentioned in this as well as all other supporting documents.

## **2.) CLUB CONTACT:**

All clubs must sign the BCL designated club form and provide 2 designated contacts for the club. Primary (first choice) and Secondary (second choice). The Executive/League shall only communicate with these contacts or the primary contact as they seem fit. Preferred/recorded method of communication shall be electronic correspondence.

## **3.) REFUSAL TO PARTICIPATE/MATCH DEFAULT:**

Refusal to participate in schedule of games or unilateral withdrawal of a club or team shall be considered as having withdrawn from the association. All fees paid to the association by a club or team withdrawing from the schedule shall remain the undisputed property of the Association.

Only matches scheduled with other league teams, teams not currently playing within the BCL, may be cancelled (or as outlined in 2C. Match cancellation), due to the weather or other conditions making play impossible, by mutual consent of both captains or secretaries of the clubs so affected by telephone. The secretary of the Association must be notified in writing of such cancellations by the Secretaries of both clubs.

## **3B.) MATCH DEFAULT:**

Teams defaulting one game will automatically incur a fine of \$100, payable immediately before playing the next game i.e.: by **Thursday** of the next week following a default game over the weekend. All payments must be in certified cheque or cash to be paid to the treasurer before 9pm. Failure to do so will disqualify them from participating further in the season.

The **second defaulted game** in the same season will result in an automatic expulsion from the league. The league is **not** obligated to inform the defaulting team/club about this.

For this context, "default" is applicable when a game does not take place due to non-availability of the players (7 players dressed and ready to take the field) from the defaulting club/team and/or refusal of the club/team to take the field when instructed to do so (by the match official, or in absence of one, refusal to co-operate with the rival team to get the game underway by assigning umpires from the players). The on field official shall wait 40 minutes before a game can be considered as "default". After which he shall sign the match sheet and hand it over to the team present on the field.

### **3C.) MATCH CANCELLATION:**

Team may advise the league of their inability to participate in a schedule game by Wednesday of every week. Failure to do so will be considered a “match default”.

For this context: all teams shall be allowed a maximum of 1 cancelled game during the season. Such cancelled match shall not be postponed, or relocated and full “winning points” shall be offered to the opposite team. Teams shall not be allowed to enter their playing 11 for a default or a cancelled game.

### **OTHER:**

No rainout games shall be moved to a different date or venue. These games shall only be rescheduled at the discretion of the BCL Executive.

### **4.) TYPE OF BALL:**

All clubs/teams in every division of the association must play with a white 4 piece league approved ball. League approved balls for ODI and T20 are as follows:

ODI: BCL branded ball, or as supplied by the league.  
T20: BCL branded ball, or as supplied by the league.

### **BALL PICK UP:**

All balls must be picked up by **Thursday** of the game week. Any pick ups request after Thursday shall be at the sole discretion of the treasurer of the league.

### **4B.) TYPE OF BALL/PENALTY:**

Both captains must check the type of ball before start of play. Any issues with the ball must be brought to the attention of the on-field official before start of play. Teams refusing to adhere to the league bylaw, regarding ball, will lose full points (-10) for the game. Both teams shall carry a minimum of 4 practice ball with them. If the ball is lost during play the fielding side shall be responsible for providing replacement balls. If the replacement balls, from the fielding and the batting side are exhausted and the game is unable to continue the umpires reserve the right of calling off the game and awarding it as a “tie/draw”.

### **5.) POWERPLAYS:**

#### **ODI:**

Power play overs shall apply for 20 overs per innings to be taken as follows. The first block of Powerplay (power play 1) first 10 overs shall be at the commencement of the innings.

The second batch of power plays 2 and 3 (5 overs each) can be taken between overs 15-40. This means that overs 11-15 and 40 to 50 cannot be under powerplays.

A batsman or a fielding captain must nominate his team’s PowerPlay no later than the moment at which the umpire reaches the stumps at the bowler’s end for the start of the next over.

During this period, only three fielders are allowed outside the 30-yard circle. **However, there is no mandatory number of close catchers during this power play.**

Where the number of overs is reduced because of delay or interruption, the number of overs in regards to field restrictions shall be reduced proportionately. This must be communicated to both captains. In the event of an infringement of the circle rules, either umpire shall call and signal no ball.

In circumstances when the number of overs of the batting team is reduced, the number of Powerplay Overs shall be reduced in accordance with the table below:

<b>Innings Duration</b>	<b>First Powerplay</b>	<b>Fielding Powerplay</b>	<b>Batting Powerplay</b>	<b>Powerplay Total</b>
<b>20-21</b>	4	2	2	8
<b>22-23</b>	5	2	2	9
<b>24-26</b>	5	3	2	10
<b>27-28</b>	6	3	2	11
<b>29-31</b>	6	3	3	12
<b>32-33</b>	7	3	3	13
<b>34-36</b>	7	4	3	14
<b>37-38</b>	8	4	3	15
<b>39-41</b>	8	4	4	16
<b>42-43</b>	9	4	4	17
<b>44-46</b>	9	5	4	18
<b>47-48</b>	10	5	4	19
<b>49</b>	10	5	5	20

**T20 POWERPLAY:**

The power play will be the first 6 overs, with only 2 fielders allowed outside the 30 yard circle. There is no requirement for stationary players within the 15 yard circle.

## **6.) SHORTAGE OF PLAYERS:**

In case of a shortage of players:

### **DURING POWER PLAY:**

The fielding captain shall be allowed the same number of fielders outside the 30 yard circlet as in a full playing 11, provided that he has a **minimum of 6 fielders** inside the 30 yard circle.

### **REGULAR INNINGS/SHORTAGE OF PLAYERS:**

The fielding captain shall be allowed the same number of fielders outside the 30 yard circlet as in a full playing 11, provided that he has a **minimum of 4 fielders** inside the 30 yard circle.

There must be a **minimum of 7 players**, in full uniform, ready to take the field for a game to be played under the association. The on field official must be presented a match sheet with a complete list of players before the start of the game.

A team shall be allowed to start a game with 7 players with an established cut off time “of acceptance” for a player to be recognized as part of the playing 11:

ODI:	90 minutes after scheduled start of the game.
T20:	45 minutes after scheduled start of the game.

Players arriving after the cut off time of acceptance shall not be allowed to participate in the association matches. On field official must remove their name from the match sheet and the player shall not be considered in the playing 11 of that game.

Both captains should not have any negotiations about this cut off and the opposite captain shall **not** be in a position to allow the player to participate.

For the purpose of establishing cut off time of acceptance; the on field umpire shall be the final judge of the matter and his decision shall be considered final.

## **7.) RESULTS & POINTS:**

(Maximum points a team can get per game is 10)

Win	10 points
Tie	5 points each
Abandoned because of weather	5 points each (Rain out)
Abandoned due to “forfeit”/”cancellation”	10 points to present team

### **7.B) TIE BREAKER:**

During the regular season: where the scores are equal, a tiebreaker system shall not be used regardless of the loss of wickets; both teams shall get 5 points.

During the playoffs, if scores are levelled; the run rate for the game shall be used. (see run rate calculation for details rule # 8). If the net run rate is the same, net run rate for the regular season shall be used.

### **8.) GAME CUT OFF:**

ODI:	20 overs bowled/played	constitute an innings.
T20:	8 overs bowled/played	constitute an innings.

If the number of overs are reduced for both teams before start of the play; 40% of the total playable overs shall constitute an innings. However, if a situation occurs where Team A has played full 50 overs and Team B's playing overs are reduced due to rain. Team B must play a minimum of 20 overs to constitute an innings. The same applies for T20 as well. Games with fewer overs bowled/played shall be considered "abandoned because of weather".

### **SCHEDULE CHANGES:**

The Association reserves the right to make changes to the schedule/fixture **3 days in advance** of the game. Any such changes shall be communicated to the designated team contact by way of e-mail or website posting.

### **9.) RUN RATE:**

Run Rate calculation shall be used to establish a result for the following scenarios:

- a.) Rain Out
- b.) Play stopped due to bad light
- c.) Tie
- d.) Or as established by the association

#### **Scenario # 1:** (ODI and past the innings cut off):

Team A: batted first and scored 200 runs in 45 overs.	Net Run Rate:	4.44 (2 decimal)
Team B: scored 150 runs in 35 overs:	Net Run Rate:	4.28

Team A wins by 0.15 run rate.

#### **Scenario # 2:**

If team batting first loses all of its resources (allocated wickets):

Team A: batted first and scored 200 runs in 45 overs.	Net Run Rate:	4.00 (divide by 50)
Team B: scored 150 runs in 35 overs:	Net Run Rate:	4.29

Team B wins by 0.29 run rate.

## **10.) GAME TIMINGS:**

Timing guidelines are as follows:

### **ODI:**

ODI:	1 <sup>st</sup> innings:	12:30pm - 4:00pm (210 minutes)
Break:	Lunch	4:00pm – 4:30pm (30 minutes)
ODI:	2 <sup>nd</sup> innings:	4:30pm – 8:00pm (210 minutes)

There shall be 2 scheduled water breaks at over # 17, # 34, (5 minutes each). In case of a delayed start the on field official shall be able to reduce lunch time to accommodate the game timing.

### **T20:**

T20:	1 <sup>st</sup> innings:	8:00am – 9:30 am (90 minutes)
Break:	Break	9:30am – 9:40am (10 minutes)
T20:	2 <sup>nd</sup> innings:	9:40am – 11:10 am

There shall be no other water breaks during a T20 game.

## **11.) OVER LIMIT/PENALTY:**

### **OVER LIMIT:**

A bowler may not bowl more than 10 overs in a 50 over match or 4 overs in a 20 over match.

In a reduced over match, the bowler may not bowl more than  $1/5^{\text{th}}$  of the total overs (for calculation purpose round off to the nearest whole number):

### **OVER TIMINGS:**

In case of a time delay in the start of the game (due to weather or factors outside the control of the teams); 4 minutes per over shall be reduced for the amount of lost time.

A team that loses overs due to a late start shall only be allowed to bat the “new number of overs” even if they bowl all 10 players of the opponent.

If play is suspended during the innings; the calculation of the number of over to be bowled/played by the scheduled close of play shall be determined as a reduction of 1 over for every 4 minutes of lost time. This shall apply in case such as “rain out” or “factors beyond the team’s control”. It shall not apply to deliberate stoppage of play by players or the associated crowd.

The on field umpire shall be the best judge of this action and his decision shall be final.

### **PENALTY FOR LATE START:**

Team responsible for later start shall lose overs as per the 4 minute per over rule.

### **PENALTY FOR MISSING CUT OFF:**

If a team **fielding first** fails to bowl the allocated overs in the specified time, they shall continue to ball until they have done so. However, they shall only bat the amount of overs bowled at the scheduled cut off time. (i.e 47 overs bowled at cut off shall allow the team to only bat 47 overs). The over in progress at time of the cut off shall be counted as complete.

If a team **bowling second** does not complete their allocated overs in the specified time, they will continue to ball until the required overs are delivered, or until the field is no longer available for play, or until the match is called off by the on field officials. After the proposed cut off time **6 penalty runs** must be added to the team batting second, after the closure of each over. Once they have reached the total of team # 1, after inclusion of the penalty runs the game shall be called off.

## **12.) GROUND & PITCHES:**

The home team must have the field/ground properly marked with stumps, 30 yard circle and boundary cones/markers. The home team shall also be **responsible for the safe keeping** (storage & lock up) of the cricket matt and must provide their own nails and hammer; or any other tools required for the proper setup of the pitch.

Both teams must have 7 players, dressed in complete uniform, and ready for play by toss time. The opposition captain shall have the right to claim the toss if the field is not ready or if his counter part does not have the required number of players for the start of the game.

If the toss is claimed, the captain must inform the on field official who shall make a note of the decision and inform the opposition team accordingly.

Teams shall clear all of their garbage after completion of the match. Violators may be hit with financial penalties.

### **GROUNDS:**

Grounds granted to the Association, shall be at all times under the control of the Executives and shall be allotted to clubs for their use during such periods and times as the Executives may deem proper.

Where any Association fixture is played in a public park and parks Official has determined that play be halted temporarily or cancelled entirely, member clubs and players are required to comply immediately with that decision.

All vehicles must be parked in designated parking areas.



### **ARTIFICIAL PITCHES:**

No player shall use metal spikes or studs while bowling or batting on any of the Association's pitches. No wicketkeeper shall use metal spikes or studs on green artificial grass pitches. The Umpire shall have the authority to inspect players' footwear, and if there is any infraction, shall advise the captain of the offending player.

Failure to comply with the by-law, the offending player will be sent off the field of play by the Umpire who shall make a full report to the Board, and if found guilty, the offending player may be subject to a maximum fine of \$50.00

### **13.) SCORE BOOK & MATCH SHEET:**

Score sheets or score books shall be used to record all games under the jurisdiction of the Association and shall show in full the batting and bowling performances for each association match up to the official time for drawing stumps.

These sheets/books shall bear the signature of both umpires and shall be kept by the secretary of each club until after the annual general meeting. At the close of the first innings of the game, the Captain shall examine the scores and verify the scores as correct.

The on field official shall rule if no agreement can be made by the Captains.

### **MATCH SHEET:**

Score sheets shall be completed within 20 minutes of close of play. (10 minutes each side). The score sheet must be signed by the on field official and send to the league secretary **by Wednesday** of the week following the completion of the game. Teams must make sure that the umpires have signed the match sheet after it has been completed.

It is the responsibility of the home team to make sure that the match sheet is delivered within the set time. Failure to do so will result in **-2 point** being deducted from the points total of the home team.

Both teams shall make sure that the online score board is (game summary) is updated by **Wednesday** of every week. Failure to do so will result in an automatic **-2 point** deduction from the season total. (The association shall not be obligated to send reminders or warnings for this matter).

The match sheet shall be the only means of validating the active participation of a member in a game when it is required to check on the number of games played for qualification for the playoffs.

If it is established that a particular team has "tempered" with the score sheet, in any way, shape or form, this team shall automatically lose the game in question and or lose their playoff spot.

Umpires shall be charged a minimum of 25% of game fee for not ensuring cards are appropriately filled out. The executive board may decide on additional penalties regarding this misconduct.

## **14.) UMPIRES & UMPIRING GUIDELINES/PAYMENTS:**

### **Umpires:**

Umpires shall report in writing to the Board of Governors of the Association, any and all teams not ready to commence play by the starting time stating fully the circumstances. They shall also report in writing on the match results cards to the Board of Governors any player or players or members or member clubs, teams, or organizations, whether present as players or spectator, who at any time during the game is guilty, in their opinion, of conduct detrimental to the best interest of the game.

### **Umpiring Guidelines:**

Square leg Umpire (in case of only 1 umpire on the field):

*April- 2010: new resolution was passed by all clubs to facilitate 2 officials for every game across the league.*

When a member of the batting side comes onto the field in as a square leg umpire, he becomes a member of the umpiring-scoring team. His job is now to give and assist in making the best possible decisions. He will do this with his own decisions and joint decisions with the ruling umpire. Instances in which he will be involved include but are not limited to:

- No ball – wicket keeper infringing the wicket
- Unfair arm action by the bowler (see rules on umpires)
- More than two on-side fielders behind the popping crease at the time of delivery
- Call and signal scorers (see rules on umpires re: arm action)
- “Circle” rules
- Short runs
- Obstructing the field
- Boundaries
- Illegal fielding
- Counting the balls in an over and signaling when two balls are left
- Dead ball – the striker’s end bails fall off
- The striker is not ready
- Caught
- Run out
- Hit wicket
- Stumped
- Crossing of batsmen
- Unfair conduct of players
- Report dissent from either umpire’s decision to the ruling umpire
- Gives utmost co-operation and assistance to colleague at all times

At the appropriate time, square leg umpires should call and signal dead ball and consult with their colleague on any questions about the match and the application of the laws.

### **UMPIRE FEE:**

- a.) \$40 per team, per umpire for ODI → in case of 1 umpire fee shall be \$50 per team, per umpire.
- b.) \$20 per team, per umpire for T20 → in case of 1 umpire fee shall be \$30 per team, per umpire.

All umpires fee shall be paid, in advance before the game. Failure to do so shall result in an **additional \$25 fine** to be paid by Wednesday of the same week. If the team fails to pay the required funds by the Wednesday of the week it shall be considered in default for their next scheduled game.

Teams shall pay the umpire money for rain out games where a single ball has been bowled. In case of a total wash out the association shall reimburse the umpire.

### **15.) PROTESTS & COMPLAINTS:**

All matters of protest and complaint which members may wish to bring before the Board of Governors shall be in writing; accompanied with a **\$100 deposit** (*deposit will be refunded if your protest is successful*), and in the case of clubs or organizations, shall be signed by the President or Secretary of the protesting or complaining member club or organization (*accompanied with the \$100 deposit*). Full details shall be set forth showing the nature of the protest or complaint, the name and addresses of witness or other persons who have a personal knowledge of the matter brought forward and are willing and the able to give evidence, either personally or in writing, before the Board of Governors.

On receipt of any protest or complaint, the Executives shall decide to act on the protest/complain or may forward the matter to the Disciplinary Committee which cause a hearing to be held and take such action as it considers appropriate under the circumstances, and may subject any club, team, player or players, or all of them, against who the complaint has been lodged, to the appropriate penalty, but before doing so, the party shall be given an opportunity to present either personally or in writing, any evidence each or all may desire to submit.

If your protest/review is *unsuccessful*, the association reserves the right to use the deposit monies to fund its regular operations.

In addition, the Board of Governors/Executives if it is not satisfied with the decision of the Disciplinary Committee may itself initiate a review by giving proper notice to all parties.

On a review, the Board of Governors/Executives may consider any evidence not available at the time of the Disciplinary Committee hearing, shall consider a report from the Chairman of the Disciplinary Committee with respect to the matters raised in the review and any other material or submissions it deems relevant. The Board may quash the decision and or disposition of the Disciplinary Committee, affirm it, or otherwise alter it in any way the Board deems just, including the imposition of a greater penalty it shall give the subject of such greater penalty an opportunity to be present and make representation at the review.

In determining what penalties should be applied in each case, the Disciplinary Committee and the Board of Governors/Executives shall be guided by the Players Code of Conduct.

## **16.) REGISTRATION TRANSFER/PLAYOFFS/ID PLAYER:**

All players **must be registered prior** to the game.

Club/Team officials must make sure that players are listed as **“active”** before taking the field. Pending status players will not be allowed to participate.

Playing Members on any given team will be limited by registration only, regardless of the fact that they may be players in another league.

Deadline for the registration of NEW members will be July 15<sup>th</sup> of the current season and each team is allowed a maximum of 20 players in the roster.

It is the team’s responsibility to make sure their active player list is in order as **no new players** shall be registered after July 15<sup>th</sup> and the team/club must pay \$10 per person for each additional player registered over the 20 player mark.

This payment must be paid by July 30<sup>th</sup> by 9PM. Failure to do so will result in **-2 points** for each game on the schedule until the payment is made.

Teams have the option to **“activate”** past registered members provided the fee for this activation (\$10 if over the 20 player mark) is paid by Thursday, 9pm, of the week.

### **INTERNATIONAL PLAYERS:**

Each club/team shall be allowed a maximum of two (2) international players in the playing 11.

### **PLAYER/PLAY OFFS:**

Players qualified for the playoffs must be registered members who have participated in at least **50%** of the regular season scheduled games within the association\*.\* (this shall apply to player transferring from one club to the other).

If a player plays for the BCL 11, his participation in that game shall be added to the parent club’s total. For odd number games, the figure will be rounded off to the next whole number. (15 matches will mean 8 games, 13 matches will mean 7 games).

Teams that do not show up for the play off games may be demoted and the runners up (2<sup>nd</sup> team in line) of the association shall replace the said team in the playoff games.

### **PLAYER ID:**

Umpires reserve the right to check player ids. Teams can request opposite players to show the id through the on field official (umpire).

Acceptable form of ID is the BCL id cards, the on field umpire shall verify ID cards and reserves the right to disallow players without ID cards to participate in the game. **In certain cases:** the league may issue ID card letter which shall be considered acceptable by the on field officials.

### **TRANSFER OF PLAYERS:**

Player transferring from one club to another must complete the BCL player transfer form. This does not apply to players made inactive by the club; inactive players are free to move without authorization, or players playing in different divisions with a different clubs.

### **SUSPENDED PLAYERS:**

The association (league) shall post a list of all suspended/disciplined players on its website for a period of 2 years. Suspended players shall not be allowed to participate in all Brampton League 11 or the Ontario Cricket League 11 games.

### **ADDITION OF NEW TEAMS/CLUBS:**

The association reserves the right to allow the inclusion of a new member club to a senior conference as it deems fit. It also reserves the right to allow a club to move up the conference, if a spot has been vacated, by a previous member club.

### **17.) PAYMENT TO THE LEAGUE:**

All cheques must be made to the Brampton Cricket League & the Association shall provide receipts of said collections.

### **18.) ALCOHOL POLICY:**

City of Brampton by-law strictly prohibits alcohol on all its sporting fields.

Their policy includes the following:

- a.) Cricket pitch, field and all playing area.
- b.) Cricket field and spectator area.
- c.) Parking lot & the entire park.

**Teams are responsible for the conduct of their players and spectators.**

The league is not in a position to lose its contract due to misuse of our current alcohol policy by a few teams; therefore adherence to this policy will be enforced.

Enforcement will include the following:

- 1.) Alcohol enforcement officer, and or opposition teams, or the on field official (shall report) may visit the field and take pictures of individuals not adhering to this policy.
  - a.) Enforcement officer may call the police and have them charge the individual and or spectator with public drinking.

2.) Clubs, Teams, Player or Spectator (teams' responsibility) found guilty of this offence will be fined a monetary amount upto a maximum of \$100, which shall be paid by the club whom they are representing.

3.) 2<sup>nd</sup> offence will result in deduction of **-5 points** from the teams' total.

4.) 3<sup>rd</sup> offence will result in expulsion from the league.

### **19.) FAIR PLAY AWARD:**

This award will be presented to the team with "**best**" on field conduct. After close of each game, team captains shall e-mail [fairplay@bramptoncricketleague.ca](mailto:fairplay@bramptoncricketleague.ca) and provide their input on the opposition team.

Mention game # in the subject line. Whereas the body of the e-mail shall comprise of the following information: Team X would like to give Team Y (1, 2, 3, 4, 5 with 5 being the highest), for game # 123 played on DD/MM/YY.

Fair play award points will be rewarded on the following criteria (not limited to): on field appearance (full uniform etc), respect for each other, upholding players code of conduct, upholding league's name and reputation, sportsmanship & fair play. At the end of the season if teams are tied for "fair play award", the Board of Governors/Executives shall decide the winner.

### **20.) PROMOTION/DEMOTION OF TEAMS:**

As the association adds new divisions to its setup, promotion and demotion of teams, after the completion of year 2011, will be as follows:

- a.) Top 2 teams from the lower division shall move to the higher division.  
Last 2 teams from the higher division shall move to the lower division.
- b.) In case of a "gap/missing/vacant" team/spot in a particular division or conference, the Board reserves the right to allow a team to play in any division as it sees fit.

### **21.) CASH PRIZE & DISTRIBUTION:**

Every effort shall be made by the league officials to offer cash prize for the winners, or the winners and runners up, of its divisional setup, as this has been the practice of the association since inception.

The prize money shall be distributed as follows:

- a.) A cheque or credit for next years fee, shall be provided or announced to the winning teams.
- b.) A team not renewing their commitment with the association for next years' play shall only be eligible to 50% share of the cash prize, whereas the remainder must be added to the operating budget of the association.

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## ADMINISTRATION

### 22.) EXECUTIVES:

Board of Governors shall consist of 6 BOC Members and a minimum of 1 committee members to a maximum of 5 committee members for support/administrative projects.

BOC members are referred to as “Officers”/”Executives” and committee members are referred to as “Associates”.

**OFFICERS:**                      President  
   Vice President  
   Secretary  
   Treasurer  
   Morning Coordinator  
   Afternoon Coordinator

**ASSOCIATES:**                Youth Coordinator  
   Umpiring Coordinator  
   Website Coordinator  
   Selection Coordinator

The annual meeting of the Association shall elect every two years.

Officers shall hold office for a term of 2 years and shall be eligible for a re-election. In the case of a tie vote, another ballot shall be held between those involved in the tie.

There shall be **no** votes allocated to the associates while **officers shall carry 1 vote each**. In case of a tie the officers shall pick Umpiring Coordinator as a tie breaker.

From its active membership, it shall be the duty of the “Officers” to appoint:

- Associates, official or other voluntary or paid personnel, as it shall be considered necessary.
- The officers shall decide on any matters not covered in the bylaws.
- Fill such vacancies as they occur during the officers/associates term of the office, provided the president’s position is not vacant.

All Executive members must be present at the board meetings. Any member who is absent from three (3) consecutive meetings, without sufficient cause shall automatically cease to be the member of the board, excepting where the member concerned had given notice to the Secretary or the President of the Association about their absence.

### 23.) DUTIES OF OFFICERS:

(a.) The **President** shall preside at all meetings of the Association and of the Board of Governors. He shall exercise a general supervision over all the affairs of the Association and perform such other duties as may be assigned to him by the Board of Governors. In his absence or inability to act, the 1st Vice- President shall perform his duties. **The President shall also be the direct report for all “associates.”** and shall represent the Association within the Ontario Cricket Association.

(b.) The **Vice President** shall ensure that all documents relating to the “Municipalities as well as Ontario Cricket Association” is properly completed and filed annually with the appropriate authorities. He shall also be responsible for the safe keeping of such documents, as well as the seal of the association. He shall prepare regular/annual reports and perform such other duties as directed by the Board of Governors. The 1<sup>st</sup> vice President shall be the first point of contact in the absence of the President.

(c.) The **Secretary** shall keep an accurate record of the proceedings of all meeting of the Association, and the Board of Governors. He shall keep a complete record of the name and address of the Secretary of each member, club or organization and of sustaining and honorary members. He shall direct and keep a proper file of such notifications of meeting as may be required by the constitution and by-laws. He shall receive all communications and conduct all correspondence, retaining copies of each in a proper file as well as maintain minutes of the associations.

(d.) The **Treasurer** shall keep an accurate record of all monies received and disbursed, and report on same as directed by the Board of Governors. He shall present the Board of Governors with an Income Statement for the current year on Sep 30th and Dec 31st of the same year. He shall prepare each year a detailed statement of receipts and expenditures for the preceding year.

(e.) The **Morning Coordinator** shall be responsible for all morning division/conference activities. He shall monitor and enforce a general supervision in the morning division and shall be the first point of contact for all morning division issues. He shall also work in conjunction with the Selection Coordinator to select BCL 11 players.

(f.) The **Afternoon Coordinator** shall be responsible for all afternoon division/conference activities. He shall monitor and enforce a general supervision in the afternoon division and shall be the first point of contact for all morning division issues. He shall also work in conjunction with the Selection Coordinator to select BCL 11 players.

#### **ASSOCIATES:**

(e.) The **Youth Coordinator** shall be responsible for all youth activities associated with the association. Youth Coordinator must work closely with the President to meet all municipal, provincial, parental and coaching requirements.

(f.) The **Umpiring Coordinator** shall be responsible for hiring, firing, training and scheduling of umpires for every associated game & shall work in conjunction with the President of the association.

(g.) The **Website Administrator** shall be responsible for the maintenance of club contacts, game stats, approval of weekly game summary, addition of sponsors and all website responsibilities.

(h.) The **Selection Coordinator** shall be responsible for the selection of players for the BCL 11. He shall work his selection duties in conjunction with the Morning & Afternoon Coordinators.

#### **24.) FINANCIAL ARRANGEMENTS:**

All deeds, contracts and agreements or other documents for the purpose of the Association shall be valid when signed by the President or (in the President's absence) the Vice President or the Treasurer of the Association.

President and Treasurer shall also act as the signing officer for the Association.



Cheques, drafts, promissory notes and others for payment or money may be drawn, made, accepted, or endorsed on behalf of the Association by the President or, (in the President's absence) Vice-President or the Treasurer of the Association.

The Association shall have all of its statements presented & prepared by the Treasurer. Audited statements may only be prepared and presented, if required by:

- a.) Ontario Government  
or
- b.) When membership fees/total revenues exceed C\$30,000.

## **25.) MEETINGS & DELEGATES:**

At all meetings of the Association each active member club in good standing may be represented by 1 to a maximum of 2 delegates for each club, including junior and colts teams. In addition, the Brampton Cricket League Umpires Association may be represented by no more than one accredited delegate.

a.) The appointment of delegates by members shall be evidenced by a certificate signed by the Secretary, or other duly authorized officer of the member club or organization on whose behalf the delegate is to act.

Only delegates duly certified under section: 2) or 23 a.); shall have the right to vote election of members to the Board of Governors.

## **26.) ASSOCIATION MEETINGS:**

The Annual General Meeting (AGM) (YEAR 1) or Election General Meeting (EGM) (YEAR 2) of the Association shall be held no later than April 1st of the following year. In the year of the EGM, the AGM shall be held as part of the Captain/President meeting.

Notice of such meeting together with a copy of the minutes of the last meeting and a copy of the current balance sheet, operating statement and proposed budget for the coming year, shall be mailed to the last known address, or e-mail address if available, electronic correspondence will be preferred, of each active, and associate member, fifteen (15) days in advance of such meeting to permit perusal thereof.

Special general meetings of the Association may be called by the Board of Governors or upon the written request of one-third of the active membership in good standing. This request shall state the purpose of which the special general meeting is to be called. Such meeting shall be called no later than thirty (30) days from the receipt of the request.

Notice of special general meetings shall be mailed to the last known address of the Secretary of each active and associate member, not less than thirty (15) days prior to the date of such meeting.

A quorum (outside/excluding the EGM, see 31 A v.) shall be established with a minimum of 51% attendees. If a quorum is not established the said meeting may be postponed.

## **27.) ORDER OF BUSINESS:**

The order of business at the Annual General Meeting of the Association shall be:

- 1.) Call to Order.
- 2.) Reading & adoption of the minutes of the previous AGM or EGM.
- 3.) Business arising out of the minutes.
- 4.) Proposal for membership.
- 5.) Presentation of the Financial Statement & report from the Treasurer.
- 6.) Changes and/or amendments to the Constitution.
- 7.) Election of Officers (EGM year).
- 8.) Communications & Reports.
- 9.) New Business
- 10.) Adjournment.

## **28.) RESIGNATION:**

Any member, official or associate may resign from the association at any time, giving notice in writing to the effect of the President of the Association, provided that the full indebtedness of the member to the association has been discharged.

## **29.) AMENDMENTS:**

Any Article of the this document (bylaws/governing rules) may be altered, amended or suspended by the consent of more than half or 51% vote of the qualified ballots cast for the purpose. Such amendment must be proposed by an active member club in good standing or by the Board as a whole.

Copies of the proposed amendment must be sent or mailed to the Secretary of the membership/association within 30 days of the change.

Any such original amendment may be amended, (but only once), by a second amendment moved from the floor at the relevant meeting, provided said second amendment in the sole opinion of 2/3rd of the officials only clarifies or does not materially change the original amendment.

## **30.) INTERPRETATION OF RULES:**

The ruling of the majority of the Officials present at any meetings of the Board of Governors shall be final is regards to the interpretation of the by-laws/governing rules of the association and of any rule and regulation in force for the time being.

An "Active" or "Associate" member shall be interpreted to include all teams playing under one name or which are part of one association or organization.

### **31.) REMOVAL OF A MEMBER CLUB:**

Mid Season: A club in violation of the associations' rules/regulations, code of conduct, spirit of cricket, bylaws, constitution, governing rules and/or other mandatory adherence notices may be removed from the setup if the violation exceeded a total of 3 problems during the season. The Board Officials shall have the right to enforce the suspension or the removal of the club immediately or anything during the season.

End of Season: The Association, by a majority of two thirds (2/3 or 66%) of its member's present, at an Annual General Meeting or special general meeting, shall have the right to remove any member club from membership in the Association, provided this has been recommended by the Board of Governors.

### **32.) CONFLICT OF INTEREST:**

BCL expects that the board officers and associates should avoid any situation or involvement which might cause a conflict for their duty of loyalty to the association or even an appearance of a potential conflict between personal interests and those of the association. They shall avoid any association or transaction which may tend to affect their judgment or ability to make a decision in the best interest of the association.

Similar work of any nature elsewhere or participation in any business similar to that carried by the association is not allowed unless previously approved by the association in writing. The officers & associates shall immediately disclose to the association the facts of any situation or circumstances where a conflict of interest appears to be present so that a determination can be made by the Association President or designate as to where such conflict of interest does exist and immediate action shall be taken to rectify the situation.

Typical example of an operational conflict of interest includes: (not limited to):

Umpiring Coordinator shall not schedule umpires for his/her game. Such scheduling shall be handled by another designates associate/officer of the association.

Website Administrator shall not administrator/approve his games. Such scheduling shall be handled by another designated associate/officer of the association.

### **33.) ELECTION OF OFFICERS:**

Officers and Associates can be nominated, in writing by active members, (who are in good standing) of the association 20 days prior to the election general meeting.

Officers and Associates shall hold office for a term of 2 years and shall be eligible for a re-election. In the case of a tie vote, another ballot shall be held between those involved in the tie.

Officers and Associates shall not hold more than 2 positions, at the same time, in the executive body.

### **A.) ELECTION GENERAL MEETING:**

i.) Election General Meeting shall be held between Nov 15th- Nov 30th; every 2 years or before April 1<sup>st</sup> of the following year. (see section 24).

ii.) The Secretary of the Association shall inform all members in writing at least two weeks in advance of the date set for the EGM.

An agenda will be included with the notification as well as the listing of the nominees running for the position of Officers and Associates.

iii.) All positions shall be voted upon by secret ballot with preprinted nomination list.

### **CRITERIA FOR SELECTION:**

a.) Must be an active member of a club in good discipline & financial standing.

b.) Must agree to submit a criminal/background check for the association through the Peel Regional Police.

c.) Letter of Nomination must be signed by 2 executives of the club.

d.) As a player must have played a minimum of 10% of the regular season games.

e.) Should **not** be associated: by way of Board Membership or other Committee Membership within any other league.

f.) Once on the BCL Board, shall refuse to take a position within any other cricket body (except the Ontario Cricket Association or Cricket Canada or the City of Brampton).

g.) Failure to do so, and/or to abide by the above, shall result in an automatic suspension and removal from the BCL Board. The Officers of the current Board shall take action to rectify the situation or replace the person as they see fit.

iv.) Nomination of Officers and Associates will be accepted 20 days prior to the EGM. After which the secretary of the Association shall not accept any other nominations.

v.) A quorum shall be established with a minimum of 2/3 or 66% designated votes/voters. If a quorum is not established the EGM may be postponed to the same date of the next calendar year.

**B.) VOTING STRUCTURE:**

Voting structure of active membership for voting of nominees to the Board of Governors will be as follows:

**Time with League: (active members/ODI teams)**

- i.) 1 year: each team 2 votes.
- ii.) 2 years: each team 4 votes.
- iii.) 3 or more years: each team 6 votes.

**Time with League: (active members/T20/T25 teams)**

- i.) 1 year: each team 1 vote.
- ii.) 2 years: each team 2 votes.
- iii.) 3 or more years: each team 3 votes

**Time with League: (active members/Evening teams)**

- i.) No Votes.

**Time with League: (Sustaining/Honorary/Associate Membership)**

- i.) No Votes.

**C.) INTERFORMAT SWITCH:**

Teams switching between divisions or formats, after 1 calendar year of play, will be eligible to vote in their current playing category only.

(E.G: “Club X” plays in the ODI category for 2 years and is entitled to a total of 4 votes. Year 3 they switch from ODI to T20/T25 format, such switch shall give them a total of 3votes only. Same will apply to clubs advancing to the higher format).

**D.) BALLET:**

All executive positions will be voted upon by a secret ballot with preprinted nomination listing. Vote shall be casted by any of the following 2 executives of the club: President, Captain, Manager or Secretary). Both executives must be present for the voting.

**B**

**L**

**A**

**N**

**K**



# BRAMPTON CRICKET LEAGUE

## NOMINATION FORM

NOMINEE NAME: \_\_\_\_\_

POSITION: (check 1 or a maximum of 2):

- PRESIDENT
- VICE PRESIDNET
- SECRETARY
- TREASURER
- MORNING COORDINATOR
- AFTERNOON COORDINATOR
  
- YOUTH COORDINATOR
- UMPIRING COORDINATOR
- WEBSITE ADMINISTRATOR
- SELECTION COORDINATOR

CLUB NAME \_\_\_\_\_

DESIGNATED CONTACT (#1): \_\_\_\_\_

SIGNATURES: \_\_\_\_\_

DESIGNATED CONTACT (#2): \_\_\_\_\_

SIGNATURES: \_\_\_\_\_

(PLEASE LIST CONTACT NAME AND SIGNATURES)

**I hereby by signing below agree to be nominated/run for the above position(s) AND agree that my club and I have read and agree to adhere and abide by BCL governing rules and constitution at all times.**

NOMINEE ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

SIGNATURES: \_\_\_\_\_



# BRAMPTON CRICKET LEAGUE

## CLUB REGISTRATION FORM

**NAME of Club:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Position: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Position: \_\_\_\_\_

### Number of Teams:

❖ Name: \_\_\_\_\_

❖ Name: \_\_\_\_\_

❖ Name: \_\_\_\_\_

### Preferred day of Play\*:

Saturday

Sunday

\*league will make every effort to accommodate your schedule but cannot guarantee.

### Payment & Acknowledgement:

This form must be submitted with the payment as follows:

1. 25% season fee due by **Feb 1st**
2. 50% season fee due by **Mar 15th**
3. 25% season fee due by **April 15th**

I hereby by signing below acknowledge that our club & players have accessed and reviewed a copy of the BCL bylaws and constitution as presented on the association's website. We have read and agree with all the terms set forth by the association and agree to **abide** by these governing rules at all times.

Name of Club Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***THE END***

*(Pages 1-24)*